

Township of South Hackensack
Bergen County, New Jersey
June 5, 2014 7:00PM
Worksession Meeting
MINUTES

Bill Regan, Mayor.....*Not Present*
Frank Cagas,*Present*
Gary Brugger *Present*
Walter Eckel, Jr. *Present*
Vincent Stefano.....*Present*

Donna L. Gambutti, Municipal Clerk
David V. Nasta, Esq., Municipal Attorney

Call of Meeting to Order

Deputy Mayor Eckel called the Worksession Meeting to order at 7:05 p.m. The Clerk advised that this is a Regular meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Deputy Mayor Eckel led the flag salute. The Municipal Clerk called the roll. Bill Regan is not present.

Closed Session

Closed Executive Session Resolution

On a motion made by Walter Eckel and seconded by Frank Cagas all were in favor of entering into closed executive session at 7:00 PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law. Mayor Regan and Vincent Stefano arrived at 7:30PM.

On a motion made by Gary Brugger and seconded by Frank Cagas; all were in favor to returning to open session at 7:35PM.

Special Presentation By Hackensack Regional Chamber of Commerce~

Kevin J Konovitch & David Hollenbeck are present to introduce The Hackensack Regional Chamber of Commerce to The Township Committee. He explains they represent other towns than Hackensack such as Lodi, Garfield, Saddle Brook and Bogota. They hold seminars and networking events for to market the business that join and the municipalities. We would love to host an event in South Hackensack. They have over 300 members meet monthly. Members of the Township Committee are invited to sit at the table so we can encourage fresh and new ideas. Vincent Stefano states that he is very interested and is this part of the main street alliance? The answer is no but they do attend the meetings. The businesses range from small mom and pops shops to PSE&G, Verizon, TD Bank...etc. There is no fee for the Township Committee and just a small fee for any business to join. Gary Brugger comments that David Hollenbeck is from PSE&G and he had many positive conversations when he was Mayor in 2012 even during Hurricane Sandy.

Correspondence~

- ❑ Kevin J Konovitch, Hackensack Regional Chamber of Commerce, May 9, 2014- On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of accepting and filing.
- ❑ Chief of Police Joseph Terraccino, May 21, 2014- College Intern Request- Noelle Brando-On a motion made by Gary Brugger and seconded by Frank Cagas; all were in favor of moving this to New Business.
- ❑ Boswell Engineering, May 12, 2014- Tax Map Proposal- _On a motion made by Gary Brugger and seconded by Frank Cagas; all were in favor of moving this to New Business.
- ❑ State of NJ, Department of Transportation, May 22, 2014- Municipal Aid Grant- On a motion made by Gary Brugger and seconded by Frank Cagas; all were in favor of accepting and filing.
- ❑ NJ State Senate, Senator Paul Sarlo, May 22, 2014- NJMC Tax Sharing 2014-2015- Gary Brugger explains the Senator is still pressing the issue with the State of NJ. All members are in favor of accepting and filing.
- ❑ Bergen County Dept of Public Works, May 19, 2014- Snow Plow Program 2014-2016- On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of moving to new business.

- ❑ County of Bergen, Community Development, May 12, 2014-Bergen County Community Development Program- 3 year period- July 1, 2015- June 30, 2018- - On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of accepting and filing. Resolution to be adopted at the next meeting.

Old Business~

- ❑ Department of Public Works Proficiency and Evaluation- Frank Cagas & Walter Eckel met with Mayor Vaccaro of Moonachie.

- Shared Equipment purchase for DPW- David Nasta, Esquire states that he is waiting for the paper work to review for our joint purchase of a sewer vac truck and a street sweeper. Vincent Stefano asks if we will have to bond for this purchase?
- Purchase of Telecommunication Leases- award or reject bids- On a motion made by Gary Brugger and seconded by Frank Cagas all were in favor of moving this to next week. (still under review by the CFO).

New Business~

- Ambulance Corps Building Floor- Request came from Bill Panagia on May 23, 2014. The clerk referred it to the DPW and it can be repaired by Angelo Sortino.
- Internship for Noelle Brando/ Police Department (unpaid)- This request is approved by the Township Committee.
- 2014-2016- Snow Plowing Agreement with Bergen County- On a motion made by Frank Cagas and Seconded by Walter Eckel: all were in favor.
- Tax Map Update Proposal- On a motion made by Gary Brugger and seconded by Frank Cagas: all were in favor.

Ordinances~ N/A

Resolutions~

2014 Municipal Budget * *Motion to move to June 12, 2014*

Public Hearing on Resolution No. 2014-107 Amending the 2014 Budget *

- **Open Public Hearing- ***
- **Close Public Hearing-**
- **Resolution No. 2014-108 Adopt 2014 Approved Municipal Budget***

On a motion made by Gary Brugger and seconded by Frank Cagas all were in favor of carrying the above public hearing and resolutions to June 12, 2014 at 7:30PM.

Committee Reports~

Vincent Stefano- Thanks Walter for sitting in the on the Economic Development Meeting for him and all the feedback he heard was all positive. He hopes to see good things for the future of South Hackensack. He comments on the bonding for the rescue truck and additional Scott Packs for the fire department.

Gary Brugger- Reports on the HHMC meeting. Comments on Sarlo's memo and the proposed master plan for the meadowlands. Announces he is meeting with Ray next week to go over some zoning issues and asks Larry Paladino about the mulch for the park. Larry states that he is waiting for Gregg Maceri for his price quotes. Frank Cagas asks Gary Brugger about the Meadowlands Master Plan and will the Township get relief from the tax share plan?

Frank Cagas- Thanks all who helped put out the plants in the township planters last Saturday. Thank you to Joe Marrella and Teresa Lofaro.

Public Comments~

Larry Paladino, DPW Superintendent- Comments to the Committee that when they hire for the DPW that he strongly suggests hiring a mechanic as in the past. Also comments about the Ambulance Corps and his mother is 92 years old and he is worried about her safety if she were to need an ambulance. Larry comments about the sewers and how they are checked everyday so a problem can be prevented.

Walter Eckel- Asks about the snow plow agreement with the county and how we are reimbursed. David Nasta answered him with the hourly rate of \$90.00 an hour for 2 men.

Leo Rossi- Fire Chief- Speaks about Bid Specs for rescue truck and if a new chiefs truck can be purchased off of state contract?

Dolly Montenegro, 57 Phillips Avenue- Asks the Township Committee about the life of the clay pipe on Huyler Street. Explains how important it is not to have a sewer break and that pipe must be getting old by now. Its got to be at least 84 years old. Gary Brugger noted that Boswell gave us an estimate for the camering of the line around 3 years ago and the township can reach out to Boswell Engineering for their advice. Dolly advises the committee that she met with the members of the Hackensack Chamber of Commerce outside and she hopes it can take off .

Loni Badel, 51 Grove Street- Informs the Township Committee that they don't speak loud enough (except for Gary Brugger) asks if it is possible to put a yellow curb on Franklin street to the right of the exit of the town hall exit ?

Frank Cagas- Comments on the vent pipe on Phillips Avenue and will it be in the budget for this or next year? (from PSE&G)

Closed Session

On a motion made by Walter Eckel and seconded by Frank Cagas all were in favor of entering into closed executive session again at 8:55PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law.

On a motion made by Gary Brugger and seconded by Walter Eckel all were in favor to adjourn the meeting at 10:15PM.

Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.

Resolution Authorizing Executive Session- June 5, 2014

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

____(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

~~XX~~ (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real

property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

XX (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

XX (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Tax Appeals- Chippewa Realty LLC v TSH-530 Huyler Avenue

Tax Appeals- 255 West Street v TSH

XX (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Thomas Yannetti

(9) *Matters relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on June 5, 2014.

.....

Donna L. Gambutti

From: Kononnj@aol.com
Sent: Friday, May 09, 2014 12:46 PM
To: Donna L. Gambutti
Subject: Hackensack Regional Chamber of Commerce

The Hackensack Regional of Commerce is looking to expand its reach. For 80 years the Hackensack Regional Chamber of Commerce has been working with local businesses to connect them with each other and to give them a much needed voice in their communities.

By expanding outside of Hackensack it gives our chamber members the opportunity to meet more people like themselves or to expand their business possibilities.

The chamber holds grand openings, networking events, golf outings, seminars and more. Hackensack is affiliated with the Inter-Chamber Consortium (ICC) which allows members throughout the county to meet each other. The ICC holds free networking events hosted by member businesses.

In addition to countless events, the chamber has a Web site which is available to all members to post their own events and generate interest. We also publish a quarterly newsletter keeping people up to date on current chamber business.

All towns who decide to become part of the Hackensack Regional Chamber of Commerce will get a seat on our board of directors to make sure their town is properly represented.

Please find our mission below.

MISSION STATEMENT

The mission of the Hackensack Regional Chamber of Commerce is to:

- ☞ promote economic vitality and business success in our area;
- ☞ assist our members to maximize their competitive business advantage; and
- ☞ enhance the value of our community as a place to work, live and invest through leadership and a shared vision of excellence.

The Chamber demonstrates the goals of its Mission Statement by:

- ☞ promoting the purpose, awareness, and viability of the Chamber;
- ☞ expanding cooperative working relationships with other community agencies;
- ☞ providing and promoting business, employment, and educational opportunities in our community;

MEMBERSHIP STATEMENT

The list of events and opportunities for our members is impressive, however our Chamber's success is determined by our members' participation. Membership consists of:

- ☞ participating in networking functions, business open houses and special events;
- ☞ supporting member businesses; and
- ☞ communicating ideas and opinions to the Chamber's Board of Directors and Executive Director.

Kevin J Konovitch
Regional Director
Hackensack Regional COC



Joseph Terraccino
Chief of Police

South Hackensack Police Department
227 Phillips Avenue
South Hackensack, NJ 07606
<http://www.southhackensacknj.org/police>



Phone: 201-440-0042
Fax: 201-440-0797

Honorable Mayor Regan and the Township Committee
Municipal Complex
227 Phillips Avenue
South Hackensack, N.J. 07606

May 1, 2014

Re: Internship for Noelle Brando

RECEIVED

MAY 21 2014

SOUTH HACKENSACK
MUNICIPAL CLERK

Dear Honorable Mayor Regan and the Township Committee,

Noelle Brando is currently attending The University of Scranton, majoring in Criminal Justice with a minor in Political Science and International Studies. Noelle is currently studying "Women Studies Concentration" which specializes in prostitution and human trafficking. Noelle has also expressed an interest in attending law school.

I would like to recommend the township committee allow Noelle Brando, of 7 Hillcrest Road, Towaco NJ 07082, perform an unpaid internship with the South Hackensack Police Department. This internship will run from June 2014 through August 2014, approximately two to three days a week. During the internship Noelle will be observing both the daily operations of the police department and the South Hackensack Municipal Court.

Respectfully Submitted,

Chief Joseph Terraccino



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA FACSIMILE & REGULAR MAIL

RECEIVED

May 9, 2014

MAY 12 2014

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Donna L. Gambutti
Registered Municipal Clerk
Township of South Hackensack
Municipal Complex
227 Phillips Avenue
South Hackensack, New Jersey 07606

Re: Proposal for Tax Map Update
Township of South Hackensack
Bergen County, New Jersey
Our File No.: PR-14-5893

Dear Ms. Gambutti:

In accordance with your request, we are submitting a proposal for professional services for the above referenced project.

Purpose

To update and/or revise the current Tax Maps which were last revised in December, 2007.

Scope of Work

Boswell McClave Engineering will update and/or revise the original linen tax maps based on deeds and maps previously provided by the Borough. This work will be completed within two (2) weeks of receiving authorization to proceed.

Fee Proposal

Boswell McClave Engineering will perform the services outlined in the proposal for a fee not to exceed \$1,150.00.

Donna L. Gambutti
Registered Municipal Clerk
Township of South Hackensack
May 9, 2014
PR-14-5893
Page 2

The following items are not included in our proposal:

1. Research and gathering of minor/major subdivisions and condominium information from Township files and/or County of Bergen.
2. Additional revisions to Tax Maps that may be required by the New Jersey Division of Taxation, beyond the Tax Map revisions related to the information provided by the Township of South Hackensack. Should additional work be required, we will provide you an additional proposal, or perform the work on a time and material basis upon your authorization.

We appreciate the opportunity to prepare this proposal and look forward to working with you on this project. If this proposal meets with your approval, kindly provide us with the necessary authorization to proceed and we will commence the work.

Thank you for your kind attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



Frank M. Krupinski, P.L.S.

FMK/dt
cc: The Honorable Mayor and Council
Elliot Sachs, P.E.



State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JAMES S. SIMPSON
Commissioner

RECEIVED

MAY 22 2014

SOUTH HACKENSACK
MUNICIPAL CLERK

May 15, 2014

The Honorable Bill Regan
Mayor, South Hackensack Township
227 Phillips Avenue
South Hackensack, NJ 07606-1600

Dear Mayor Regan:

Thank you for your application requesting funds for your municipality under the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2014 Municipal Aid Program.

Unfortunately, the NJDOT is unable to provide a Municipal Aid grant for the Wesley Street (Section 4). The Municipal Aid Program continues to be a popular and competitive program. This year's solicitation resulted in 653 applications requesting more than \$255 million of the \$78.75 million available. NJDOT makes every effort to fund as many projects as possible, but the funding needs far exceed available resources.

NJDOT encourages you to apply for future grant opportunities as they become available. Please contact our Local Aid District Offices for assistance in developing applications.

Thank you for applying.

Sincerely,

Michael Russo
Director
Division of Local Aid and Economic Development

c Municipal Clerk
Municipal Engineer



NEW JERSEY SENATE

PAUL A. SARLO
DEPUTY MAJORITY LEADER
36TH LEGISLATIVE DISTRICT
496 COLUMBIA BOULEVARD, 1ST FLOOR
WOOD-RIDGE, NJ 07075
PHONE: (201) 804-8118
FAX: (201) 804-8644

COMMITTEES
CHAIRMAN
BUDGET AND APPROPRIATIONS
JUDICIARY
HIGHER EDUCATION
LEGISLATIVE OVERSIGHT

To: Mayors and Councilmembers of Meadowlands District Towns
(Via facsimile and regular mail)

From: Senator Paul Sarlo

Date: May 19, 2014

Re: Governor's removal of state funding for NJMC Tax Sharing FY2014-2015

RECEIVED

MAY 22 2014

SOUTH WICKENACK
MUNICIPAL CLERK

As you all know, last year the State of New Jersey provided funding in the state budget for two thirds of the municipal contributions to the NJMC Tax Sharing Fund. I worked very closely with my colleagues, Senator Sacco and Assemblymembers Prieto, Schaer and Caride, to ensure that this funding was in the state budget and that the Governor would not veto it. Undoubtedly, our effort was certainly helped by the fact that I and Assemblyman Prieto chaired our respective houses' budget committees and that the Governor was seeking re-election.

The state funding saved NJMC sending communities a total of \$6,000,000 while also ensuring that receiving communities were provided with the full funding that they deserve and need to fund their municipal budgets. Going into this year's budget cycle my colleagues and I planned to work to have the entire \$7,300,000 payment funded by the state budget. We were very optimistic about our prospects for success given the fact that I still chaired the Senate Budget Committee and that Assemblymen Prieto and Schaer had assumed the Assembly Speakership and Assembly Budget Committee Chairmanship, respectively.

Unfortunately, our optimism was short lived because the Governor removed all state funding for the NJMC tax sharing fund in the state budget that he proposed for FY2014-2015. I know I speak for all of my colleagues when I say that we are very disappointed by the Governor's attempt to deny tax relief to NJMC communities which amounts to a back-door tax increase on many hard working tax payers in Bergen and Hudson Counties.

Despite the Governor's opposition, I want to ensure all the elected officials of the NJMC that my colleagues and I are demanding that the funding be restored to the state budget for FY2014-2015. Maintaining the \$6,000,000 funding and attempting to increase it to \$7,300,000 is our collective top priority for this year's state budget. We ask that you support our effort by adopting resolutions from your governing bodies calling on the Governor to provide \$7,300,000 to the NJMC tax sharing fund in the FY2014-2015 state budget. Thank you.



COUNTY OF BERGEN
DEPARTMENT OF PUBLIC WORKS
One Bergen County Plaza • 4th Floor • Hackensack, N.J. 07601-7076
(201) 336-6800 • Fax (201) 336-6845

Kathleen A. Donovan
County Executive

RECEIVED
MAY 19 2014
TOWNSHIP OF
SOUTH HACKENSACK

Joseph T. Crifasi
Director of Public Works

Joseph A. Femia, P.E.
County Engineer/Asst. Director of Public Works

May 14, 2014

Township of South Hackensack
227 Phillips Ave.
South Hackensack, NJ 07606

RE: 2014-2016 Snow Plowing Program


Dear Mayor/Administrator:

Enclosed are two (2) copies of our Municipal Snow Plowing Agreements and a schedule of our prices for the 2014-2016 snow plowing season. Please be advised that this contract will run for two consecutive snow seasons. The operating rate time for a municipal snow plow will remain \$90.00 per hour. Control of the plowing of county roads in your municipality would come under the supervision of your Superintendent of Public Works.

It is our recommendation that municipalities commence plowing county roads simultaneously with operation on municipal streets, that is, generally when snow reaches a depth of two (2) inches, and that it is apparent that snowfall will continue.

Please sign the enclosed agreements and return to: **Eileen DeBari at Bergen County Road Department, 70 Zabriskie Street, Hackensack, NJ 07601** as soon as possible. One (1) completed copy will be returned to you for your records after the County Executive signs it. The executed copy will be mailed to you in October. If you have any questions regarding this agreement, please call Tom Connolly or Eileen DeBari at (201) 646-2808 between 7:00 a.m. and 3:30 p.m.

Sincerely,


Tom Connolly
County Road Supervisor

Enc.



COUNTY OF BERGEN
COMMUNITY DEVELOPMENT
One Bergen County Plaza – 4th Floor • Hackensack, NJ 07601
(201) 336-7200 • Fax (201) 336-7247

Kathleen A. Donovan
County Executive

May 8, 2014

PAID
MAY 12 2014
TOWNSHIP OF
SO HACKENSACK, NJ
Decision WKS 6/5
Resolution 6/12

Dear Mayor & Council Members:

Bergen County is scheduled to re-qualify as an Urban County entitlement group under the Community Development Block Grant Program for the three year period beginning July 1, 2015 through June 30, 2018. It is expected that during that period Bergen County will receive Community Development Block Grant funds pending federal budget approval.

In addition to CDBG funds, municipalities participating in the County's entitlement program are also part of the HOME Program consortium. The HOME Investment Partnership Program is expected to provide approximately \$6.0 million to Bergen County over the next three years for affordable housing programs. Municipalities may only participate in the HOME Program through the County.

Your current agreement contains an automatic renewal clause. Therefore, the only action required by your municipality is to adopt a resolution stating your intent to continue as a participant in the Urban County entitlement program. A sample resolution is attached for your use.

The second paragraph of the sample resolution contains a new paragraph regarding the use of CDBG funds. This language is required by HUD and does not allow the selling, trading or transfer of CDBG funds in exchange for other funds and credits. CDBG funds may only be used for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

Federal regulations also require the County to notify each municipality that it has the option to elect to be excluded from the CDBG entitlement program.

The municipality's decision to reauthorize inclusion or elect exclusion from the program will be effective for three years covering the program years 2015, 2016 and 2017. The municipality will not be eligible for Community Development Block Grant Funds or HOME Program Funds for the three year period if it elects to be excluded. In addition, since the amount of the grant funds is based on those municipalities participating in the CDBG program, any exclusion will effectively reduce funds available.

Municipalities authorizing inclusion in the County CDBG Program are not eligible to apply for grants under the Small Cities or State CDBG program.

There are presently seventy participating municipalities in the Bergen County Community Development Program. Municipalities, their residents, and its businesses benefit from programs such as the Home Improvement Program, the "American Dream" Homeownership Program, Small Business Economic Development Program, various public service programs, as well as capital improvement projects. In addition, a number of municipalities participate in the program simply because their participation brings additional funding into the region and county.

In order to calculate Bergen County's fair share entitlement grant for 2015, the U.S. Department of Housing and Urban Development needs to know the number of participating municipalities. Therefore, we must receive a copy of your adopted resolution/ordinance indicating your intent to continue in the programs, no later than June 20, 2014. **There can be no waivers of this deadline.**

If your municipality elects to be excluded from the CDBG entitlement program, you must notify this office and HUD in writing by June 20, 2014.

Notification must be forwarded to:

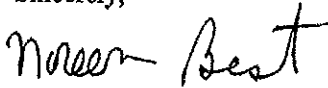
Noreen Best, Director
Bergen County Division
of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, New Jersey 07601

Annemarie C. Uebbing, Director
U.S. Department of HUD
Community Planning
and Development Division
One Newark Center
Newark, New Jersey 07102

If you should have any questions regarding this matter or about the program in general, please contact me at (201) 336-7201 or e-mail me at nbest@co.bergen.nj.us.

Thank you.

Sincerely,



Noreen Best,
Director

NB:jp
Enclosure